

TERMS OF REFERENCE
SURGE SUPPORT TO RAKHINE SUB-NATIONAL WASH CLUSTER

Title:	Rakhine Sub-National WASH Cluster Coordinator, P3
Reports to:	Head of Sub-Office & National WASH Cluster Coordinator
Duration:	3 months
Location:	Sittwe, Rakhine State

BACKGROUND

The Rakhine WASH Cluster Coordinator is leaving in 1 month, notice received on December 11th 2018 and while the country office is recruiting for a new coordinator, we are seeking a temporary bridging role until a permanent solution is realized in 3 months when recruitment is finalized.

Specialized surge support from an experienced WASH Cluster Coordinator from the Global WASH Cluster Field Support Team (FST) is being requested as this comes at a crucial period for the Rakhine Sub-National WASH Cluster. Currently the Government of Myanmar released a camp closure strategy and the WASH Cluster needs to play a trivial role in providing technical support to government and responding in case of life-threatening situations or outbreaks. Concerns amount with the type of conditions that IDPs would be moved to live in and the Rakhine WASH Cluster needs to be able to be ready to support in risk of outbreak. Experience working in a protracted crisis and strong technical expertise to update technical standards is important. We need someone who can conduct field visits to support quality assurance efforts and train the team. An assertive and independent voice that can maintain appropriate humanitarian coordination mechanism is needed including through coordination with ICCG.

Additionally, during this period there are important initiatives and trainings being undertaken by the WASH Cluster in Rakhine to address key issues facing the WASH response including studies and consultancies on MHM, water quality/ water treatment, qualitative data analysis and a consultancy on human centred design to support the Rakhine WASH Cluster. An experienced coordinator is needed in order to ensure successful startup and delivery of these key initiatives.

PURPOSE

On behalf of UNICEF, and in support of the Government, the purpose of this mission is to provide leadership and facilitate the processes that will ensure a well-coordinated, strategic, adequate, coherent, and effective response by participants in the Rakhine Sub-National WASH Cluster. The person will directly manage WASH Cluster operations in Rakhine, facilitate meetings with partners and government, and update and carry out the 2019 workplan of the cluster working closely with the National WASH Cluster Coordinator.

SPECIFIC RESPONSIBILITIES AND TASKS

In addition to the ongoing and regular tasks of managing the sub-national cluster (standard Cluster Coordinator Job Description), the surge person will also support on key task that are related to the overall workplan of the cluster. This includes;

#	Area of Focus	Task
1	Advocacy & Strategic Planning	Support the improvement of camp conditions and camp closure process including technical WASH position papers, analysis, and support to government
2	Technical Coordination & standards	Support and facilitate the setup of studies including MHM, bucket chlorination qualitative data analysis, human centred design OD formative research, etc.
3	Technical Coordination & Standards	Train on and develop Rakhine Cluster Water Quality/Treatment Strategy, bathing facilities solution in coordination with Shelter Cluster, and standards for better response to persons with disabilities and special needs. Travel to northern Rakhine State for coordination with the MIAG.
4	Guidelines	Support development of Rakhine WASH Cluster position paper on use of contractors/direct implementation. Support if needed the TWGs.
5	Quality Monitoring	Jointly with the Rakhine cluster, identify priorities for the 2019 workplan. Carry out the planned Rakhine WASH cluster team joint field visits. Lead the team and ensure collection of quarterly reports from partners (4W, funding matrix, emergency capacity matrix)
6	Assessments and Preparedness	Conduct Risk Assessment/WASH assessment to camps to update the situation analysis
7	Accountability to affected populations	Map out good practices and foster a cluster-wide consolidated approach in collaboration with 2 key cluster partners

EDUCATION

- Advanced university qualification, preferably in a relevant field such as geographic sciences, public health, humanitarian affairs, political science, Engineering, or Communications.
- A first university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of advanced university degree.

WORK EXPERIENCE

- Minimum of 7 years of relevant experience in humanitarian response, with at least 2 years of experience in inter-agency or cluster coordination.
- Previous experience in inter-agency coordination emergency response is required.
- Strong communication and meeting facilitation skills.

- Strong knowledge of cluster systems and tools, Excel and preferably MS Access or other databases.
- Good written and oral presentation skills in English.
- UNICEF experience desirable.

LANGUAGE

- Strong written and oral English required
- Written and oral competency on additional official UN languages a strong advantage