

## TERMS OF REFERENCE

**Post Title:** Water Sanitation and Hygiene Promotion Specialist

**Function Area:** WASH

**Duration:** 6-12 Months

**Supervisor:** Chief Field Office

**Duty Station:** UNICEF Aleppo Field Office,

### **PURPOSE:**

Under the guidance of the overall supervisor and in close consultation with the Chief of WASH, the role of the WASH specialist is to provide support to Aleppo Field Office WASH team in resilience building efforts.

The WASH Specialist will provide technical and strategic support to the Chief of Field Office and to WASH colleagues ensuring overall efficiency, effectiveness and delivery of results in accordance to UNICEF procedures to implement the projects supported through UNICEF's for resilience building of Aleppo water Establishment including rehabilitation of water and sanitation system ensuring overall efficiency, effectiveness and delivery of results. In addition to UNICEF's (CCCs), national and international humanitarian standards of WASH.

### **MAJOR DUTIES AND RESPONSIBILITIES:**

1. Support the implementation of the scale up resilience plan, including the development of strategies and mechanisms to strengthen UNICEF's response for WASH.
2. Review the status of existing water and sanitation schemes in Aleppo governorate to identify the strengths and gaps. Develop a plan to address the gaps.
3. Provide technical support and guidance on appropriate technical, financial and institutional capacity building approaches to achieve programme goals.
4. Conduct sector reviews to support identification of new projects and identify possible partners, in government, civil society, academia and the private sector.
5. Draft Terms of References and management of local and foreign consultants, monitoring progress on deliverables under those contracts and providing feedback as necessary, and coordination of the work of the consultants consistent with the overall project implementation plan.
6. Draft, finalize and review construction documents and reports and provide technical leadership and operational guidance to UNICEF Office.
7. Prepare, or as appropriate supervise the preparation of, progress reports, annual reports, project completion report and other reports that may be required by the stakeholders.
8. Establish a sound internal monitoring system to ensure project responsibility and accountability.
9. Promote innovative approaches and the development of training and communication materials to improve the delivery of services.



10. Contribute to the development of national policies, relating to restoration/rehabilitation of water and sanitation, in compliance with the Organization's goals.
11. Identify capacity needs for UNICEF staff and agencies engaged in the WASH response and appropriate capacity development activities and resources.
12. Provide all needed technical support to one national WASH officer and expected another WASH officer/national consultants.

**QUALIFICATIONS OR SPECIALIZED KNOWLEDGE/EXPERIENCE REQUIRED**

- Master's degree Civil Engineering, hydraulic engineering, Structural Engineering, Architecture, mechanical engineering, or related field or minimum of eight years of relevant experience, preferably with UN or NGOs at national or international level. Experience with UNICEF is desirable.
- Minimum of five years' experience WASH in urban, with at least two years focused on WASH in emergencies.
- Excellent interpersonal skills
- Ability to work independently in the field
- Fluency in Arabic is required
- Fluency in English and excellent communication skills - both oral and written
- Experience in working in fragile contexts, including in Level 5 security locations.

4/17/18



