

Terms of Reference

WASH Officer

MISSION LOCATION

Ikom, Nigeria

DURATION

6 months, effective 1st November 2018

OPERATIONAL CONTEXT

L2 emergency was declared in February 2018 in SE Nigeria due to ongoing violence in the western regions of Cameroon which caused tens of thousands of Cameroonians to flee and seek safety in Nigeria. What began in 2016 with civil society-led demonstrations over alleged marginalisation of the Anglophone regions escalated in October 2017 after the attempted unilateral declaration of independence by the Ambazonia Governing Council of Southern Cameroon.

UNHCR is working together with the Nigerian authorities to register and assist the refugees in Cross River, Taraba and Benue states. So far, UNHCR and NCFRMI have registered some 26,891 refugees in the area. The relocation exercise of moving Cameroonian refugees away from the border began on 22nd May 2018. To date, with the funding from EU Humanitarian Aid, some 2401 refugees have been relocated from different locations in Benue State to Anyake settlement in Kwande LGA where they now live in safety. The Cross River state authority has allocated 4 refugee settlements in Ogoja Local Government Authority, where relocation commenced on 15th August 2018 in Adagom which currently host 2295 refugees. It is anticipated that over 12,000 refugees will be relocated and settle in the four settlements.

UNHCR has established presence in Calabar, Ikom and Adikpo in order to ensure timely delivery of service to the PoCs.

AIM OF THE MISSION

UNHCR in partnership with Norwegian Church Aid in collaboration with State Emergence Management Authority (SEMA) are supporting WASH services at Anyake and Adagom refugee settlements, local community, health centres and schools.

The WASH Officer will support the UNHCR refugee operations in Nigeria, in coordination with the Government and WASH partners. He/ she to coordinates the provision of WASH services to persons of concern to UNHCR and where necessary also local communities. This will include ensuring that an adequate level of WASH service is provided at each settlement in accordance with applicable UNHCR and National Standards, and developing longer term WASH Strategies and Contingency Plans to cope with ongoing refugees influx

MISSION OBJECTIVES

To provide technical support and expertise to WASH Services for Nigeria Refugee operations in view of establishing sustainable service to refugees and host communities in areas hosting the Cameroonian refugee caseload.

RESPONSIBILITIES

Leadership and Coordination

- Lead the delivery of WASH services for refugees to meet the UNHCR standards and / or the national WASH standards.
- Act as a focal point for WASH issues within UNHCR and liaise with UN and international agencies, Government and Non-governmental counterparts.

- Coordinate the activities of WASH Partners, together with other UN agencies, governmental and non-governmental counterparts and local authorities to ensure delivery of WASH services to beneficiaries meet UNHCR standards of assistance.
- Facilitate adoption of methodologies for monitoring and reporting.

WASH Strategy, Planning and Programme Support

- Advocate, help and support the development of new policies and strategies for UNHCR in key aspects of WASH.
- Contribute to the budgeting, planning, programmatic processes and financial management of the operation in the area of WASH.
- Formulate project submissions, including budgets, to respond to identified needs in collaboration with appropriate authorities, implementing and other partners, UNHCR Programme and technical sectors.
- Advise Programme staff and managers on the strategic development of WASH aspects of the Programme.
- Actively participate in drafting WASH strategies, developing and implementing work plan, indicating indicators, for any existing or newly installed refugee settlement or settlement extension identified.
- Jointly with technical staff of implementing partners and other WASH actors, update detailed needs and resource assessments and revise designs of technical plans as necessary, taking into account practical aspects of implementation, long-term sustainable solutions, and relevant technical specifications and guidelines.
- Advise and assist the UNHCR programme staff on the development of WASH aspects of the programme including budgeting and input to financial management of the programme on technical areas, when needed.

Technical Assistance and Capacity Building

- Provide technical guidance and support to partners on all water, sanitation, hygiene promotion and environment related issues, to ensure quality, cost-effectiveness, sustainability and impact soundness in their implementation and in accordance with UNHCR policies, standards and priorities.
- Facilitate capacity strengthening activities of national UNHCR WASH staff and, if applicable, of staff of implementing/operational partners to address key areas of WASH importance to refugees and other persons of concern to UNHCR.

Monitoring, Evaluation and Quality Assurance

- Supervise and monitor the implementation of the ongoing water, sanitation, hygiene projects administered directly by UNHCR and its partners.
- Ensure that mechanisms to monitor the performance of UNHCRs partners on WASH activities in the refugee camps / settlements / host community are in place.
- Ensure that the WASH monitoring system data collection and reporting is carried out systematically, properly and timely with quality information.

Reporting

- Report regularly on WASH activity implementation by all WASH partners, while maintaining accurate records of all relevant WASH performance indicators.
- Prepare weekly/ monthly sectorial reports and submit material for preparation of periodic project monitoring reports as required by the office at country level.
- Perform other duties as required.

Expected Outputs

- Technical advice, coordination and oversight provided to enable response to immediate WASH needs (water supply, toilets, showers, wash basins, solid waste management, etc.).

- Development of long term WASH strategy for the sector relevant to those sites that are planned to be long-term sites ensured and local government authorities supported to oversee implementation of the strategy and construction of the necessary infrastructure.
- Regular reports on WASH gaps and implementation through UNHCR reporting channels provided.
- Improved and upgraded water supply system and infrastructure to serve the refugees, and also to the host communities implemented.
- Sanitation and solid waste management improved.
- Hygiene promotion and capacity building intensified.
- Environmental impact caused by refugees' presence in hosting areas reduced.

PROFILE

Experience

- At least 8 years of progressively responsible functions in water/ sanitary engineering or a related field in a developing countries dealing with WASH facilities.
- Proven experience with Engineering Project Management and ability to achieve quality results, on time, and within budget.
- Ability to coordinate a range of diverse actors and activities to achieve a common objective in the area of WASH.
- Proven ability to deal with multiple tasks in a courteous and service-oriented manner in demanding working conditions that often have short deadlines.
- Proven technical expertise in the area of WASH assessment including survey, programme implementation, technical design, monitoring and coordination.
- Exposure to UNHCR mandate, its priorities and principles.

Essential requirements

Academic:

- University degree in Water / Civil / Environmental / Engineering. Advance training in water, sanitation or public health engineering will be preferable.
- Excellent knowledge of written and spoken English language.

Desirable

- Good understanding of integrated water resource management, water, wastewater and solid waste management strategies and design.
- Applied knowledge in UNHCR programme management, project formulation, programme cycles and reporting standards.
- Previous exposure to UN sector approach, preferably both at the global policy level and at field implementation approach.
- Expertise in planning, formulation, implementation, monitoring and reporting on humanitarian operations.

Skills:

- Ability towards analytical and creative thinking for rapid solutions
- High ethical and professional standards
- Good communicator with strong interpersonal and negotiations skills to deal with persons of various cultural and educational backgrounds.
- Team player with service oriented attitudes.
- Proficiency in basic computer software such as water modelling software, GIS, AutoCad.

Personal Characteristics

- Capacity to work with multi sectorial teams cultural sensitivity to the specific needs of the persons of concern.
- Willingness and ability to work in hardship environments.

